MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, June 16, 2014 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, trustees Mark Berg, Billie Bergstrom, Charlene Severson, Manny Zuniga, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There were no visitors.

The chair called the meeting to order and led the group in the pledge of allegiance.

There was one adjustment to the agenda. The chair removed Classified Staff Renewals (#11) from the agenda and noted that the item will be moved to July. The board will finalize more contract information (salaries, etc) at that time.

Mark Berg made a motion to approve the consent agenda as presented; Billie Bergstrom seconded the motion. Manny asked why the teaching staff received three checks in June, rather than one each in June, July, and August. Suzie stated that the wages have already been earned and the contract ended on June 6th, so all wages are due to the employees. Mark Berg, Billie Bergstrom, Charlene Severson, and Rhonda Hogstad voted in favor of the motion. Manny Zuniga voted against. The motion carried.

Manny returned to the issue of classified renewals, asking if the item would be on the July 21st agenda. The chair said that was the intent.

Manny Zuniga made a motion to accept the letter of resignation from Samantha Anttila; Charlene Severson seconded the motion. Brent noted that Samantha has done a fine job for the District and that he is disappointed to see her leave. This is a good move for her personally, however, since her new school is close to home. She plans to finish running our summer school session. All voted in favor of the motion.

Mr. Lipp reviewed his administrative report with the trustees.

- The MBI conference starts today in Bozeman. We have four staff members attending. Brent and another staff member plan to drive up to Bozeman on Wednesday for the Silver recognition for CCS. We are aiming for Gold next year!
- Thanks to Charlene for attending the 8th Grade Promotion and representing the board.
- We had a big BBQ at year-end with nice weather and a good crowd.
- The 8th grade trip turned out very well. They also had good weather and a great time.
- The lighting retrofit is on schedule. Yellowstone Electric has been good to work with and the changes make a real difference. We’ll take the board on a tour when the project is complete.
- We have some problems with our septic system which will require repairs to the drain field. We are currently working on the repairs which could cost up to $6000.
- Summer school is up and running and doing fine.
• Brent will talk about the Duck Creek Road lights later in the agenda.
• Brent has advertised the open Special Education teacher position.

COMMITTEE REPORTS
Rhonda Hogstad reported that the Personnel/Negotiations Committee met last month and will meet again on July 9th to continue bargaining. That date was the best for all parties due to vacations, etc. We are making progress. This is the second year of a two year agreement and we are bargaining salaries and benefits only.

OLD BUSINESS
The lighting retrofit was covered in the Administrative Report.

Brent met with County Commissioner Bill Kennedy thanks to the efforts of Allen Anseth from Yellowstone Electric. He is aware of the fast traffic on Duck Creek and was interested in knowing what we have done. Brent sent a letter about what the District has done and what we might be able to budget toward the project. Mr. Kennedy said he could pretty much guarantee that the County would do the installation and waive permits, etc. Superintendent Lipp sent a letter about the work we done to research the project and the budget we have set aside to fund it. Commissioner Kennedy felt it was important to have the lights in by August to train the traffic prior to the start of school. We are investigating the energy conservation company that builds wind turbines to power the signs to see if we can get further information.

NEW BUSINESS
Charlene made a motion to approve the purchase of nine Promethean Boards with Activinspire software for $38,832.00 from the Technology Fund; Mark Berg seconded the motion. Brent noted that this should outfit the entire building now, except for special education, computer lab, and the library. We spent a little more for the K-2 boards which adjust up and down. Suzie noted that we will have about $13,000 left in the fund at the end of the year. More will be levied in July. All voted in favor of the motion.

Manny Zuniga made a motion to accept the proposal from Bradford Roof Management to inspect and repair our roof for a cost not to exceed $5,750.00; Charlene Severson seconded the motion. Brent explained that we have been working on leaks in the new addition roof for some time, but have not been able to resolve all of the leak issues. He emphasized Bradford’s expertise in this area. This work will be done on a time and materials basis. Manny raised a question about using Bradford Roof Management for this project and asked why they were chosen. Brent noted that they have a good reputation in the business for this kind of work. Discussion followed regarding the scope of work and the timeline for completing the work. Charlene Severson, Billie Bergstrom, Mark Berg, and Rhonda Hogstad voted in favor of the motion. Manny Zuniga voted against the motion. The motion carried.

Manny Zuniga made a motion to hire Lynette Score as a 1.0 FTE teacher for the 2014-15 school year at BA + 2; Mark Berg seconded the motion. Brent noted
that Lynette worked as a Para for us this year and did a great job. He interviewed six people (some on staff and some not) and had very good candidates. Lynette is the best choice for us. She has a year of teaching experience and already knows our staff and students. Mark asked which grade she was being hired for. Brent said that he is leaning toward third, but wants to have a teacher first. All voted in favor of the motion.

Charlene Severson made a motion to approve the insurance renewal and premium for 2014-15 from PayneWest Insurance in the amount of $24,057; Manny Zuniga seconded the motion. Suzie said that this is approximately a 6% increase, as anticipated. All voted in favor of the motion.

PUBLIC COMMENT
There was no public comment.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING
Classified staff renewals
Personnel/negotiations Committee report
New teacher placement
Lunch fees
Student Handbook

Manny Zuniga left the meeting at 7:42 p.m.

The Personnel/Negotiations Committee agreed to meet on July 7th at 4:30 p.m. to discuss Classified Staff wages, the Superintendent contract, and Business Manager contract.

The trustees asked to have a Special Board Meeting on July 8th at 6:30 p.m. to consider Classified Staff renewals and wages, and the Superintendent and Business Manager contracts.

There being no further business, Rhonda Hogstad made a motion to adjourn at 7:43 p.m.

Respectfully submitted,

Susan Zentz, Clerk

Rhonda Hogstad, Chair