

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session, October 17 , 2016 at 6:30 p.m. in the library. Those present throughout the meeting were Rhonda Hogstad Chairman, Business Manager Jeanne Carroll, Joel Junso Trustee, Mark Berg Trustee, Brent Lipp, Superintendent, and Trustee Billie Bergstrom.

The chairman called the meeting to order and led the group in the pledge of allegiance.

The Activities/Booster Program was added to the agenda under New Business Item #8 **CONSENT AGENDA**

Brent introduced Dannicah Petak, 3rd grade and Tesa Sironen in the middle school as two of the new teachers. Tesa said she is thrilled to be here at CCS and the kids are an anomaly here and she hopes they can stay that way. She said it is a joyful experience here. Dannicah said this is her first year teaching and she student taught at Shepherd.

Joel moved to accept the amended Consent Agenda. Billie seconded. Jeanne added YVEC check for electricity at \$2700. Joel asked about the Universal Athletic check is for uniforms. All in favor.

Month in Review

Mr. Lipp included his administrative report in the packet:

ADMIN REPORT

- Brent said in his report, that Teams Data Collection has been finished. He said our accreditation should be within the law and we meet all the requirements. He said we are over in 4th grade and 1st grade, but he has paras in there and OPI is fine with it. He attended a TEAMS workshop to find out how to validate our paraprofessionals being in the classroom to account for being over accreditation in certain classrooms. The OPI staff was great in helping us report these issues accurately on the software.
- Canyon Creek PTO is sponsoring a movie night on November 11th. Students are allowed to attend for free. This will be the first student event of the year and the movie will be decided by the student body. The district will donate the popcorn, and Coke distributor will donate water.
- Cross Country and Football have completed the fall season and he says that the new addition of these sports to the school has been a very positive opportunity for our students, and a lot of fun for staff and parents alike. He said not only did we have a great participation rate, we had wonderful performances and improvements amongst our athletes. Congratulations to and all of our fall coaches for a successful fall season and being such a great influence on our students. He said we are still a few weeks away from finishing up our girls basketball season. He said he would also like to thank Mr. Rice and the AD from Elder Grove in getting the Pack the Place in Pink promotion going this year. He said we had a great turnout and a lot of fun with this positive community event. Canyon Creek sold out all t-shirts. All concession proceeds were donated to Pack the Place in Pink. There was also a little banquet for football and a little quick get-together for cross country. He said an awards ceremony may be something the board needs to think about for all sports. The board discussed some ideas and parameters, if this was something to happen.
- Midterms were sent out this past week and had a little twist in how they looked. The staff felt it was important to give parents input on how students were doing in the testing data we have collected this fall along with student expectations in regards to behavior and day to day activity. We did not have specific marks on academic subjects because with the standard based grading not a lot of assessments have been up and staff is doing a great job in getting the results we were hoping to get with this process. This has been a lot of hard work for the teachers but as a staff we are all feeling a little anxious and positive about the outcomes.
- PLC training has been going very well with our staff, and he is seeing the results of this training in the meetings. There are lots of productive discussions and goals being worked on. Currently our primary grades are working on standard alignment across grade levels. Intermediate is working on Social Studies and Science resources, and the Jr High has been working very hard in Math curriculum

and student interventions. The meeting discussions are very positive and professional.

- He is very excited about the work we are going to be doing with Peggy Owens in the strategic plan this year. Currently we are getting a survey together and projecting to have this out next week. We will be meeting November 7th and 21st from 6-9 p.m in the library. He asked that the board please try to make the meetings as their input in very important for the future of our school.

NEW BUSINESS

5. Fall Enrollment for 2016-17

FALL ENROLLMENT FOR 2016-17

Jeanne told the board that October 3rd was the official count day. Our fall and spring enrollment counts are used to calculate next year's budgets. The count on October 3rd was exactly the same total count as last year's fall count of 232. She said that last year it dropped to 226 in February, but luckily we were able to use the 3-year average for our budget dollars. As our enrollment drops, so will the 3 year average.

6. Approve RevTrak Electronic Payment System/Convenience Fee

APPROVE REVTRAK

Jeanne said she has previously set up, used and administered RevTrak's electronic payment system. They are extremely user-friendly both on the purchaser's end and the administrative levels. The system will integrate right into our current PowerSchool system and all electronics payments will be in real time. This system can also be used for spiritwear, football fees, yearbook, etc. She said it will be a wonderful asset for parents, students, teachers and administration. There is no cost to the district. The only fee is a 3.49% transaction fee at the time of service, which could be attached to the purchaser, as a convenience fee. They said the "true cost" is 3.61% with taxes, etc. It is a 5 day lag time between set-up and going live.

Joel made a motion to have the purchaser paying the 3.61% convenience fee Billie seconded. It was approved.

8. Booster Club

Brent handed out the printed flyer to mail out for the board to look out. He'd like the board's approval on it and what does activities mean. He would like some direction on this. Is it just sports or is it more than that, math counts, lego club, student council, music, etc.? The board discussed it. There were several great suggestions, ie concessions proceeds go to this club or that club and it is advertised. The board agree this is what they want. They also like the priorities listed on the flyer. This money is to help build and maintain programs for the kids. The program was discussed. The board would like to go forward. This is approved by the board.

7. Board Self-evaluation

BOARD SELF-EVALUATION

Jeanne did the composite of the results to the board. Rhonda handed them out. The board reviewed them and discussed them.

UNFINISHED BUSINESS

8. Strategic Plan

STRATEGIC PLAN

Brent said in talking to Peggy Owens about the plan, a survey of a group of people in regards to our district, is the first step. A committee designed would be Brent, Jeanne, all five board members, 2 teachers, 2 classified, 3 parents and a couple of community members. He said on November 7th, we will meet for 3 hours from 6-9 p.m. to come up with key ideas from the results of the survey. Then on November 21st, start the board meeting at 5:15 p.m., have a working dinner and then start the second session after the meeting with a 9 pm cutoff time. Brent outlined the process. He handed out a sample of the survey. Does the board like the questions, do you have anything to add, if not, he can get it to her and get it sent out. He outlined who he was thinking of for the committee. This is the whole idea of a strategic plan: this is where we are and this is where we want to be.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

There being no further business, Joel moved to adjourn the meeting at 8:27 pm. Billie seconded. All in favor.

Respectfully submitted,

Jeanne Carroll, District Clerk

Rhonda Hogstad, Chair