

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, October 20, 2014 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, trustees Billie Bergstrom, Mark Berg, Manny Zuniga, Charlene Severson, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There were three visitors (list attached).

The chair called the meeting to order and led the group in the pledge of allegiance.

There were no adjustments to the agenda.

AGENDA ADJ

Mark Berg made a motion to approve the consent agenda as presented; Charlene Severson seconded the motion. There was no discussion. All voted in favor of the motion.

CONSENT AGENDA

There was no correspondence.

CORRESPONDENCE

Mr. Lipp reviewed his administrative report with the trustees.

ADMN REPORT

- Brent reported that Student Council is preparing for Red Ribbon week with a number of special days in the mix (crazy hair, neon, etc.). We are moving away from PJ day. The kids will be talking about making healthy choices—healthy living—not just avoiding drugs.
- We are working on TEAMS for our annual upload of information to the state. Everything looks good!
- Brent didn't get a lot of work done in regard to committee meetings, but more will happen in the next few weeks.
- PTO is growing. Movie night is coming up and it seems like there is more participation and productivity.
- Brent will discuss our water project later in the meeting.
- Brent noted that he just finalized the proposed contract with our new Business Manager. That issue is on the agenda later in the meeting.
- We are working hard on our website and a possible Facebook page. Brent met with the PTO president and Billie. We are aware of the shortcomings of the website and the push to use social media for communication. We are trying to be very careful to make sure that any changes benefit the district and do not increase our liability. Miss Egan has put a trial Facebook together with calendars, community events, etc. We are going to try to get this put together before the newsletter goes out. Aaron Dantic from Rimrock Computers has come in to open the website for administration for most things. This will be very helpful in terms of keeping things updated.
- There has been more discussion in the community and the state regarding the governor's proposal to implement preschools within districts. There may be some legislative support although there is some concern about licensure and its impact on private business. It could be good for us and we will continue to explore this issue.

COMMITTEE REPORTS

Rhonda Hogstad reported that the Personnel/Negotiations Committee met with Mr. Lipp on September 30th to interview candidates for the Business Manager position. We had eight applicants for the position and narrowed the interviews to four candidates. After the interviews, the group prioritized their top two candidates. Mr. Lipp did reference checks, received final approval from the committee, and developed a proposed contract for the final candidate.

PERSONNEL/ NEGOTIATIONS

OLD BUSINESS

Brent talked about updating the Strategic Plan. He mentioned the suggestion that we break the work down and utilize the committees to do the preliminary work. He suggested that we start with the Building/Grounds Committee and that Earl Ross and perhaps another staff member participate. The Curriculum Committee needs to start looking at textbooks as resources for staff—language arts and math materials. The Personnel/Negotiations Committee needs to talk about employment incentives, etc. We will try to complete these tasks by the December meeting.

STRATEGIC PLAN UPDATE

We don't have much new information on the water system update. Tetra Tech did not do the pump test during the October 16-17 PIR days and have asked for a deviation from the DEQ to do the pump test on the irrigation well rather than the new well. They have also asked if this work could be postponed until summer.

WATER SYSTEM UPDATE

NEW BUSINESS

Suzie Zentz provided an update on our Fall student count, explaining how funding is driven by our ANB and the choice between the 3-year average or the FY16 actual counts. If our enrollment doesn't increase throughout the year, the 3-year average numbers will work to our advantage. We have two more count days (December 1st, February 2nd) which will contribute to our final average. Billie asked if there have been many students who have left CCS to go to other Junior Highs. Brent and Suzie stated that there have been very few students over the years who have made that choice, so there has been very little effect.

ENROLLMENT UPDATE

Brent noted that we are working on the Trustee Goals within the Strategic Plan update. We are working on the water system improvements and have prioritized the Duck Creek lights issue.

TRUSTEE GOALS

Manny Zuniga made a motion to hire Jeanne Carroll as presented for a salary of \$30,917 for November 17, 2014-June 30, 2015 and an annual salary of \$53,000 for the 2015-16 school year; Billie Bergstrom seconded the motion. Jeanne is the finalist selected by the Personnel/Negotiations Committee. She is currently the Business Manager/Clerk of Joliet Public Schools and has 26 years' experience. She also uses the same accounting software that we use. She will be a good fit for us. The contract we offered provides a wage/benefit package commensurate to what she currently has. She will start November 17th and will have a seven month contract this year and a full year contract for

NEW HIRE—BUSINESS MANAGER

for 2015-16. She comes in without any sick or vacation leave available, so the personal days for this year will provide a cushion until some sick and vacation leave is earned. *All voted in favor of the motion.*

PUBLIC COMMENT

There was no public comment.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

Meet Jeanne Carroll
Annual newsletter
Strategic Plan

There being no further business, Manny Zuniga made a motion to adjourn at 7:28 p.m.

Respectfully submitted,

Susan Zentz, Clerk

Rhonda Hogstad, Chair