

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session, December 18, 2017 at 6:38 p.m. in the library. Those present throughout the meeting were Chairman Rhonda Hogstad, Brent Lipp, Superintendent, Jeanne Carroll, Business Manager, Mark Berg, Trustee, Jason Matt, Trustee and Billie Bergstrom, Trustee.

The chairman called the meeting to order and led the group in the pledge of **CONSENT AGENDA** allegiance. *Jason moved to accept the Consent Agenda. Mark seconded. All in favor.*

ADMINISTRATIVE REPORT

MONTH IN REVIEW

Brent talked about our sub finder issues that have now been fixed. He may want to at a later date talk about increasing the sub rate to make it easier to get subs in here. He has had to make adjustments to get classes covered. People who do sub seem to really like it here. He also talked about his evaluation form being handed out tonight. He encouraged the board members to let him know how he's doing.

*Montana Department of Labor and Industry: Brent said the consultants are coming tomorrow so he will know more what they are looking for. It will be a learning process and then from here he, Jeanne and Earl can keep it all up-to-date.

*Conferences: Went very well. Starting in the spring, he thinks there may be a student-led conference since the teachers are really wanting to do this.

*Music Concerts: Were really fun this year. Everyone had a great time. He said Kalli did a great job. We had over 500 people show up.

*Negotiations: He's been talking with Andy Sever and looking at setting up dates for the first 2 weeks of January. As soon as we find out those dates, we'll let the board know.

*Summer Maintenance: He found out tonight Kalli's room is leaking again in the roof where it was repaired last year. He said besides the boilers, he would like to maybe look at trying to replace a couple of windows in the middle school. He will be setting up a maintenance committee meeting.

*First Student: We did trade out one of our drivers due to issues on the routes. Because we have subs driving we have a few weird things going on now. It will get better.

*Kitchen: Stacy Mendoza will be working in the kitchen for 6-8 weeks while Brenda is out on medical leave. Jane Lewis will be stepping up as head cook.

NEW BUSINESS

Out-of-District Attendance

OUT-OF-DISTRICT ATTENDANCE

Mark made motion to approve 2 out-of-district students. They are looking to move into our district. Jason seconded. All in favor.

Additional Budget Cuts

ADDITIONAL BUDGET CUTS

Jeanne said she received verification that there will be additional cuts in the transportation fund which could be up to 16% of the state second semester payment or approximately another \$6,000. We won't know the exact dollar amount until June 25th. The last day any transfers can be done to make up that budget amount from any other fund is June 30th. As she reported last month, Jeanne said if there are reserves, those can be used, or transfer the amount in from other funds where there are extra dollars. These cannot be replaced by raising district tax levies for 3 years.

Superintendent Evaluation Forms

SUPERINTENDENT EVALUATION FORMS

Rhonda handed out the superintendent evaluation forms. She would like them back to Jeanne on January 2nd to be ready for the board meeting on January 15, 2018.

There being no further business, *Mark moved to adjourn the meeting at 6:58 p.m. Jason seconded. All in favor.*

The next meeting will be January 15th, 2018.

Jeanne Carroll, Business Manager/Clerk

Rhonda Hogstad, Chairman