

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF TRUSTEES OF SD #4**

The trustees met in special session Monday, March 26, 2012 at 5:00 p.m. in the library. Those present throughout the meeting were Chair Manny Zuniga, trustees Mark Berg, Tom Bradford, Rhonda Hogstad, Superintendent Brent Lipp, and Business Manager Suzie Zentz. Jeff Flaten was absent. There were no visitors.

Manny called the meeting to order.

*Mark Berg made a motion to approve the preparation by CTA of the re-roof design and construction specifications for Roof Section 2 (Jr. High); Rhonda Hogstad seconded the motion.* Manny reviewed the materials provided by CTA to the Building/Grounds Committee. The committee was pleased with the analysis and the long range plans for replacement and maintenance of our roofs.

**RE-ROOF DESIGN & CONSTRUCTION SPECIFICATIONS**

Roof Section 2 is 31 years old and showing serious signs of wear. Time is of the essence in terms of calling for bids since so many large roofs in the area are being reroofed this summer. In addition, the price of materials is increasing quickly. Brent mentioned that even if the bids are high, it might be worth getting the work done now because of the increases in inflation. He also suggested that the board include the suggested cost of maintenance on the other roof sections in these specifications. The estimated cost of both components is approximately \$97,000. Tom suggested that the proposal for the 3<sup>rd</sup> year work be reassessed at that time. He also said that the specs for the reroof (Siplast) need to be very specific to insure high quality bidders for the job.

In terms of the budget, Mrs. Zentz stated that because we have been careful with this year's budget we will be able to utilize funds remaining at year end and some additional state aid received due to our increase in enrollment. If needed, some of next year's budget will also be available for this project.  
*All voted in favor of the motion.*

Brent informed the board that we had an incident with one of the beams in the east kindergarten room. On March 20<sup>th</sup>, Custodian Mike Eddards noticed that a split had suddenly appeared in the east end of the beam and notified administration. We had CTA look at it and they sent a structural engineer over to assess the situation. After assessment, it was determined that the beam was in a weakened condition and needed to be shored up immediately. The kindergarten class was moved to another classroom for the remainder of the year and the work was done immediately. Our insurance company has been notified and provided with all necessary information regarding this situation. Mr. Lipp will update the board with more information as we proceed with this matter.

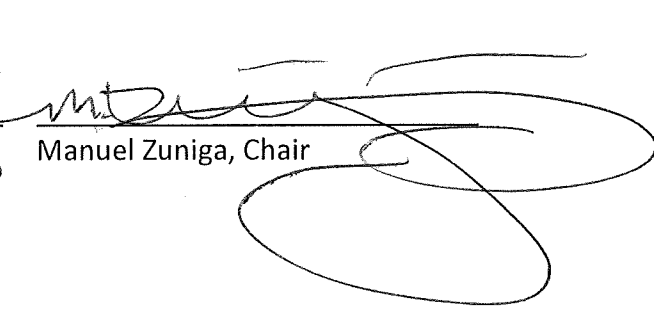

**BEAM INCIDENT**

**PUBLIC COMMENT**

There was no public comment.

*There being no further business, Rhonda Hogstad made a motion to adjourn at 5:35 p.m.*

Respectfully submitted,



Susan Zentz, Clerk      Manuel Zuniga, Chair