

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, May 16, 2011 at 6:30 p.m. in the cafeteria. Those present throughout the meeting were Chair Manny Zuniga, trustees Hal Olson, Tom Bradford, Sheri Boelter, Rhonda Hogstad, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There were fourteen visitors (list attached).

Manny called the meeting to order and led the group in the pledge of allegiance to the flag.

The trustees made the following changes to the agenda:

### AGENDA ADJ

1. The Student Council presentation was moved to follow the “adjustments to the agenda,”
2. A letter of resignation from Kim Samuelson was added as an action item under “Correspondence,”
3. Item 8 “Certified renewals/non-renewals” was changed to encompass certified tenured renewals only, since an error was made regarding notice to the affected staff. The board will meet May 24, 2011 at 6:30 p.m. to consider certified non-tenured renewals.

Student Council members Jacob Tabor and Megan Dewar presented the trustees with a check for \$1,100.00 to be used toward a bench for the front entrance and the purchase of landscaping plants. The students earned the funds through a variety of projects during the school year. Manny thanked them for their efforts.

### STUDENT COUNCIL PRESENTATION

*Hal Olson made a motion to approve the consent agenda as presented; Sheri Boelter seconded the motion. Sheri noted that the minutes needed to be corrected to reflect that Brent was absent and that Manny presented the Administrative Report in his absence. All voted in favor of the motion.*

### CONSENT AGENDA

Kim Samuelson read her letter of resignation to the trustees. *Tom Bradford made a motion to accept Kim Samuelson’s letter of resignation as presented; Rhonda Hogstad seconded the motion. All voted in favor.*

### CORRESP—LETTER OF RESIGNATION

Superintendent Brent Lipp recapped his administrative report:

### ADMIN RPT

- The SAS survey for MBI was completed by the staff and we are waiting for the results to determine future direction.
- A large number of staff members are planning to attend the MBI Summer Institute in Bozeman in June.
- Brent and Jeramie Robinson will attend the PowerSchool University in San Diego in July. We are moving the management of PowerSchool to the front office next year.
- Kalli Murphy had a terrific choir and band presentation for the community and parents in May.
- The track meet was good with great weather!
- The staff is meeting to set “cut” scores in math and language arts. These will be used to develop a standardized report card.
- Tech ed students are planning to build a small greenhouse out by the

garden. They may build it at the end of the year and have it ready to use next year. Some of the garden was planted today!

- Our 6-8<sup>th</sup> grade students attended Laurel Aviation week.
- 8<sup>th</sup> grade promotion will be held May 26<sup>th</sup> at 6:00 p.m. Everyone is invited.
- We hope to complete the landscaping this week with Student Council/MBI members assisting.

Brent and the Personnel/Negotiations Committee agreed to meet on Thursday, May 19, 2011 at 5:30 p.m. to discuss the superintendent's contract.

## **OLD BUSINESS**

Business Manager Suzie Zentz presented information the trustees requested on various copy machine options for the front office (see attached materials). *Hal Olson made a motion to accept the quote from J & H Office Machines for the Savin C9145A Color Imaging System; Tom Bradford seconded the motion. All voted in favor of the motion.*

## **COPIER PURCHASE**

## **NEW BUSINESS**

*Rhonda Hogstad made a motion to hire Lee Bell for a part-time custodial position at \$9.00/hour; Hal Olson seconded the motion. Brent noted that Lee has already started training. All voted in favor of the motion.*

## **NEW HIRE— CUSTODIAN**

*Tom Bradford made a motion to renew Dani Wheeler at 1.0 FTE for the 2011-12 school year; Sheri Boelter seconded the motion. All voted in favor of the motion.*

## **CERTIFIED TENURED RENEWALS**

*Sheri Boelter made a motion to renew Karen Meick at 1.0 FTE for the 2011-12 school year; Tom Bradford seconded the motion. All voted in favor of the motion.*

*Hal Olson made a motion to renew Kira Southwick at 1.0 FTE for the 2011-12 school year; Rhonda Hogstad seconded the motion. All voted in favor of the motion.*

*Sheri Boelter made a motion to renew Molly Lloyd at 1.0 FTE for the 2011-12 school year; Rhonda Hogstad seconded the motion. All voted in favor of the motion.*

*Tom Bradford made a motion to renew Jennifer Tolton at 1.0 FTE for the 2011-12 school year; Sheri Boelter seconded the motion. All voted in favor of the motion.*

*Hal Olson made a motion to renew Janet Weston at 1.0 FTE for the 2011-12 school year; Rhonda Hogstad seconded the motion. All voted in favor of the motion.*

*Tom Bradford made a motion to renew Erin Pimley at 1.0 FTE for the 2011-12 school year; Sheri Boelter seconded the motion. All voted in favor of the motion.*

*Sheri Boelter made a motion to renew Jeramie Robinson at 1.0 FTE for the 2011-12 school year; Rhonda Hogstad seconded the motion. All voted in favor of the motion.*

*Hal Olson made a motion to renew Patrick Cates at 1.0 FTE for the 2011-12 school year; Rhonda Hogstad seconded the motion. All voted in favor of the motion.*

*Tom Bradford made a motion to renew Theresa Ouzts at 1.0 FTE for the 2011-12 school year; Hal Olson seconded the motion. All voted in favor of the motion.*

The Community Relations Committee agreed to confer regarding “staff appreciation” at the end of the meeting.

#### **COMMUNITY RELATIONS COMM**

Brent plans to schedule a meeting with the Building/Grounds Committee (Manny and Tom) to discuss summer projects and the roof.

#### **BUILDING/GROUNDS COMMITTEE**

Brent updated the trustees on the progress of the community newsletter. It has been slimmed down considerably. One of our staff members who is a graphic artist helped with some of the revision and preparation for printing. Our goal is to get the newsletter out before the students go home for the summer. Many thanks to Sheri Boelter for getting this project off the ground!

#### **COMMUNITY NEWSLETTER UPDATE**

Manny noted that the board reorganization meeting will be held May 19, 2011 at 6:30 p.m. Tom Bradford will not be able to attend.

#### **REORGANIZATION MEETING**

#### **PUBLIC COMMENT**

There was no public comment.

#### **ITEMS FOR THE NEXT REGULAR MEETING**

Building/Grounds Committee  
Personnel/Negotiations Committee—Supt contract  
Classified staff renewals  
Committee appointments  
Property/Liability insurance agreement  
Transportation contract

*There being no further business, Sheri Boelter made a motion to adjourn at 7:10 p.m.*

Respectfully submitted,

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Susan Zentz, Clerk

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Manuel Zuniga, Chair