

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, August 18, 2011 at 6:30 p.m. in the school staff room. Those present throughout the meeting were Chair Manny Zuniga, trustees Rhonda Hogstad, Mark Berg, Sheri Boelter, Superintendent Brent Lipp, and Business Manager Suzie Zentz. Tom Bradford was absent. There was one visitor (list attached).

Manny called the meeting to order.

There was one adjustment to the agenda. Brent noted that the proposal for the mobile lab in the board packet included items which were quoted, but are not part of the proposal so the total at the bottom of the page is incorrect. The only items for consideration are the laptops for the mobile lab.

### AGENDA ADJ

*Sheri Boelter made a motion to approve the consent agenda as presented; Mark Berg seconded the motion. All voted in favor of the motion.*

### CONSENT AGENDA

Sheri Boelter tendered a letter of resignation from the Board of Trustees. Mark Berg made a motion to accept Sheri's letter of resignation with the District's thanks; Rhonda Hogstad seconded the motion. Sheri said that she has enjoyed her tenure on the board and Manny thanked her for her service. All voted in favor of the motion.

### CORRESPONDENCE

Superintendent Brent Lipp recapped his administrative report:

### ADMIN REPORT

- Brent expressed his thanks to Jeramie Robinson for his help working with PowerSchool, getting things up and running for the school year. Our discipline reports are now handled electronically. We will also have the "parent portal"---a more user friendly tool for parents. He noted again that the PowerSchool University was a great conference and he would like to send staff again.
- Rimrock Computers are doing a nice job working on our computer equipment, although there is a lot to do right now.
- Rimrock Computers hopes to have the website up by the end of the month. We have a new logo and many nice new features.
- Brent met with the Yellowstone County K-8 superintendents. They are going to try to meet every 3 months.
- The E-grant application is finished, except for the G/T grant section which has a September 15 deadline. There is a lot of revamping for this year which will make the program more aligned with the curriculum.
- Fisher Construction is almost finished with the wainscoting work on the building. It looks good.
- Thanks to Suzie Zentz for her hard work on the annual Trustees Financial Summary (TFS) and the 2011-12 Budget.
- Jim Staab will be working more on our curriculum. We will be aligned with the "common core" standards. Brent and Jim met

with the new Elysian superintendent and agreed to incorporate the “common core” standards. We are planning to work on this now so we are prepared to meet these higher expectations in the future.

## **COMMITTEE REPORTS**

Committee chair Sheri Boelter reported that Business Manager Suzie Zentz met with Finance Committee members Sheri Boelter and Manny Zuniga on August 8th. She reviewed the Trustees Financial Summary and the 2011-12 Final Budget in detail to the committee members. Sheri stated that the district ended the year in good shape and asked Suzie to provide additional information to the board. Suzie reviewed the TFS with the trustees and explained how the TFS ties in with the Final Budget for 2011-12.

### **FINANCE COMMITTEE**

## **OLD BUSINESS**

Brent reported that Rimrock Computers is working hard at servicing all our technology needs. He may have them do a presentation for the board. He also would like to provide a Promethean demonstration for the trustees.

### **RIMROCK COMPUTERS**

Brent said he anticipates that Fisher Construction will be finished with their work by Monday.

### **FISHER CONSTRUCTION**

## **NEW BUSINESS**

*Rhonda Hogstad made a motion to approve the purchase of 25 laptops for a total of \$19,216.25 to upgrade our mobile lab; Mark Berg seconded the motion.* Mark confirmed that these are laptop computers. Brent stated that the Gateway computer lab is getting old and difficult to use. We intend to put the old laptops in the primary classrooms—six in each room. The recommended computers are durable and should work well for students. We did get another quote and it was about \$80 more per computer. This will set the middle school up well for quite some time. These computers average about 3 hours of use per day. We intend to use our existing mobile lab cart for the new computers. The unit will be placed in the Cougar Café room where students can access it during class time. Mr. Lipp again thanked Pat Cates for his work. This expenditure will come from the Technology Fund. *All voted in favor of the motion.*

### **MOBILE LAB COMPUTER PROPOSAL**

Mrs. Zentz already reviewed the Trustees Financial Summary.

### **TRUSTEES FINANCIAL SUMMARY**

## **FINAL BUDGET HEARING**

No members of the public were present to be heard on the Final Budget.

*Mark Berg made a motion to approve the Final Budget for 2011-12 as presented; Rhonda Hogstad seconded the motion.* Suzie Zentz compared the 2011-12 summary budget to 2010-11—noting the overall increase in mills. She also presented an estimate of the tax impact of this increase. *All voted in favor of the motion.*

### **FINAL BUDGET 2011-12**

## CO-OP PARTICIPATION

Mark Berg made a motion to confirm the District's continued membership in the Yellowstone/West Carbon County Special Services Cooperative for year two of the three year period (2010-2013); Rhonda Hogstad seconded the motion. Brent noted that the 3 year commitment was discussed at the coop board meeting. He explained that the coop provides specialists and services that we could not afford on our own...and the special education preschool. *All voted in favor of the motion.*

*Rhonda Hogstad made a motion to accept the board goals as presented; Mark Berg seconded the motion.*

## ANNUAL BOARD GOALS

Rhonda suggested two goals: 1) to increase parent and community involvement and satisfaction, and 2) to implement newer technology for learning.

Mark suggested two goals: 1) to hold a technology fair (similar in concept to a science fair), and 2) to develop an on-line learning community.

Manny provided a number of goal suggestions (attached) which centered on the areas of students, academics, and community engagement.

Brent noted that student enrollment is up and that parent's are looking at different schools which closely meet their child's needs. We have about 240 students enrolled. Discussion followed about how best to determine goals and implement them. Sheri addressed the board and said that it is important to incorporate the direction in the Strategic Plan and develop annual goals that tie in. Brent mentioned specific things which he has in mind:

- 1) common core standards (will have curriculum plan from Jim Staab)
- 2) standardized report cards
- 3) active response clickers for quick feedback for effectiveness
- 4) MBI—interventions early to make our response to kids needs more effective
- 5) help kids become more tech savvy—including keyboarding and research skills
- 6) utilize more interactive boards and train staff

*Rhonda Hogstad, Mark Berg, and Manny Zuniga voted against the motion. The motion failed.*

The trustees will look at goals further in September. Trustees need to e-mail Manny 2 or 3 goals within the next week and Brent will develop goals from those suggestions.

**PUBLIC COMMENT**

There was no public comment.

**ITEMS FOR THE NEXT REGULAR MEETING**

Annual board goals

Demonstration or presentation of some sort

*There being no further business, Mark Berg made a motion to adjourn at 8:41 p.m.*

Respectfully submitted,

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Susan Zentz, Clerk

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Manuel Zuniga, Chair