

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, May 20, 2013 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, trustees Mark Berg, Crystal Gust, and Charlene Severson, Superintendent Brent Lipp, and Business Manager Suzie Zentz. Manny Zuniga was absent. There were two visitors (list attached).

The chair called the meeting to order and led the group in the pledge of allegiance.

There were no adjustments to the agenda.

**AGENDA ADJ**

*Mark Berg made a motion to approve the consent agenda as presented; Crystal Gust seconded the motion. There was no discussion. All voted in favor.*

**CONSENT AGENDA**

**CORRESPONDENCE:**

*Crystal Gust made a motion to accept the letter of resignation from teacher Jillian Stensvad; Mark Berg seconded the motion. Brent noted that Jillian is a new mom and wants to stay home with her baby. She will be back in the classroom May 28<sup>th</sup> to finish her contract year. All voted in favor of the motion.*

**RESIGNATION**

Mark Berg informed the board that he plans to attend the Leadership/New Trustee Training in Helena June 8<sup>th</sup>.

The trustees read many thank-you notes from the staff expressing their appreciation for the week long staff appreciation celebration.

### ADMINISTRATIVE REPORT

### ADMN REPORT

Mr. Lipp reviewed his administrative report with the trustees:

- The band and choir gave wonderful performances last week. Congrats to Mrs. Murphy for the “best yet” concerts!
- Our students participated in the County track meet and did well and had some personal bests. However, Mr. Lipp was especially proud of their exemplary behavior. Many thanks to Mr. Rice and the rest of the staff for their hard work.
- Our bargaining teams (Board and CCEA) received Interest Based Bargaining training from William Smith of the MT Dept of Labor. We are all appreciative of this free training and service. We are making progress and will be meeting again on May 22<sup>nd</sup>.
- Mrs. Linger organized a wonderful dessert recognition and thank-you for our volunteers. We have enjoyed more participation this year from our community volunteers. Mr. Lipp is investigating the Foster Grandparent program to see if we can get some seniors into our building to help with reading.
- We have conducted some interviews for a new custodian, but do not have a candidate yet.
- Our 8<sup>th</sup> grade promotion will be held at 10:00 a.m. on June 7<sup>th</sup>. (Rhonda, Charlene, and Mark plan to attend to hand out certificates.)

- The trustees are invited to a retirement party for Molly Lloyd on May 23<sup>rd</sup> from 4:00-6:00 p.m. at the Rib & Chop House. On June 6<sup>th</sup>, we plan to have Molly share some cake with the students during the lunch periods.

**COMMITTEE REPORTS**

Rhonda Hogstad reported that the Personnel/Negotiations team is working diligently with the CCEA team on the Master Agreement. We have met twice and have worked through many “housekeeping” issues and language. She said the groups were receptive to each other and the tone very professional. More work is to be done and the groups will meet again on May 22<sup>nd</sup>.

**PERSONNEL/  
NEGOTIATIONS  
COMMITTEE**

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

*Charlene Severson made a motion to accept the results of the May 7, 2013 levy election; Crystal Gust seconded the motion. Mrs. Zentz explained that the election loss would short change the General Fund budget by about \$30,000. The impact is less than the \$55,000 amount on the ballot because the legislature provided more funding through Direct State Aid at the end of the legislative session to make up the difference. The trustees discussed the pros and cons of a mail-ballot election which resulted in a large voter turnout. The group concluded that we will have to conduct a different sort of election campaign in future levy elections to make sure we get our message out to our constituents. Mrs. Zentz also mentioned that the cost of the County conducting the election was \$1,600, but with our large number of absentee voters, it would have been just as costly in time and money for the District to conduct ourselves. All voted in favor of the motion.*

**CANVASS THE VOTE**

*Mark Berg made a motion to renew the following tenured staff at 1.0 FTE as presented—Dani Wheeler, Karen Meick, Kira Kulinsky, Jennifer Tolton, Janet Weston, Erin McGillvray, Kalli Murphy, Theresa Ouzts, Jill Thelen; Crystal Gust seconded the motion. All voted in favor of the motion.*

**CERTIFIED STAFF  
RENEWALS**

*Mark Berg made a motion to renew the non-tenured staff at 1.0 FTE as presented—Tierney Baffuto, Josh Dyba, Samantha Antilla, Trina Halama, Kim Dugan; Crystal Gust seconded the motion. All voted in favor of the motion.*

*Crystal Gust made a motion to renew for tenure Mike Rice at 1.0 FTE; Mark Berg seconded the motion. All voted in favor of the motion.*

*Mark Berg made a motion to renew for tenure Alesia Styren at 1.0 FTE; Crystal Gust seconded the motion. All voted in favor of the motion.*

*Charlene Severson made a motion to renew for tenure Talia Super at 1.0 FTE; Crystal Gust seconded the motion. All voted in favor of the motion.*

*Crystal Gust made a motion to renew for tenure Joan Dean at .6 FTE; Charlene Severson seconded the motion. All voted in favor of the motion.*

Clerk Suzie Zentz administered the Oath of Office to Crystal Gust who was elected to a three-year term by acclamation.

*Mark Berg made a motion to appoint Susan Zentz as Clerk of the District; Crystal Gust seconded the motion. All voted in favor of the motion. Mrs. Zentz took the Oath of Office as Clerk of the Board.*

*Mark Berg nominated Rhonda Hogstad to serve as Chair of the Board. All voted in favor.*

*Charlene Severson nominated Mark Berg to serve as Vice-Chair. All voted in favor.*

Rhonda noted that Committees will be appointed in June. Brent advised the Board that he will be gone from June 21-July 3, 2013. Mark will be absent from the June meeting.

**PUBLIC COMMENT**

Alesia Styren thanked the board for giving her tenure.

**AGENDA ITEMS FOR THE NEXT REGULAR MEETING**

- Committee appointments
- Status of flashing lights
- Classified staff contracts
- Insurance contract
- New hires
- Master Agreement

*There being no further business, Mark Berg a made a motion to adjourn at 7:14 p.m.*

Respectfully submitted,

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Susan Zentz, Clerk

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Rhonda Hogstad, Chair