

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Thursday, August 19, 2013 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, trustees Mark Berg and Charlene Severson, Superintendent Brent Lipp, and Business Manager Suzie Zentz. Manny Zuniga and Crystal Gust were absent. There were no visitors.

The chair called the meeting to order and led the group in the pledge of allegiance.

The only adjustment to the agenda was to add a letter from Crystal Gust to correspondence as an action item.

AGENDA ADJ

Charlene Severson made a motion to approve the consent agenda as presented; Mark Berg seconded the motion. Mark asked about the repairs to the septic system and how it was working. Brent said that all seemed to be in good order. *All voted in favor.*

CONSENT AGENDA

The trustees read a message from Crystal Gust stating that she needed to resign from the board. Trustees expressed their gratitude for her service. *Rhonda Hogstad made a motion to accept Crystal Gust's resignation from the Board of Trustees; Mark Berg seconded the motion. All voted in favor.*

CORRESPONDENCE

ADMINISTRATIVE REPORT

ADMN REPORT

Mr. Lipp reviewed his administrative report with the trustees.

- Brent said that he is ready for the year to begin. He is working on professional development preparation for the PIR days. He invited the trustees to come to breakfast either Monday or Tuesday at 8:00 a.m.
- The District is currently looking for paraprofessionals but we don't have too many applications at this point.
- We are ready with the Common Core math curriculum. It is all complete with assessments, etc. This year we will be working on Language Arts. Andrea Fischer from ACE is going to be working with Jim Staab and our staff on implementation.
- Brent reported that OPI has announced that they will implement the SBAC tests in the spring of 2014...pushing things up by a year. We piloted this test last year, but it still will be a difficult task to implement. We need to start to prepare the public for the change and what it will mean for us.
- Our E-Grant applications are finished and have been approved.
- Brent thanked Suzie for her work on the Trustees' Financial Summary and the Final Budget.
- Brent met with the landscape architects to further discuss the front entrance proposals. He would like to meet with the Building/Grounds Committee sometime soon to keep the ball rolling.
- Brent attended a very informative tech conference. We will be revising our Tech Plan this year.

COMMITTEE REPORTS

There were no committee reports.

OLD BUSINESS

Brent reported that he finally was able to confer with the Highway Department regarding the flashing lights. The Highway Department official told Brent that you have to be within 100 feet of a State highway to be eligible for funding. We don't meet that criteria, so we will have to find other funding. The official from the county will give us the cost of the lights next week, and then we can go to vendors for estimates on installation cost

NEW BUSINESS

Suzie presented the 2012-13 Trustees Financial Summary. She reported that the district had finished the year in good shape. She was able to transfer some year-end funds to the Compensated Absences Fund and the Building Reserve Fund. The transfer to the Building Reserve was created by the 2013 Legislature to enable districts to set aside funds for specific safety expenditures. In addition, we were able to purchase supplies for the next school year, take care of some maintenance issues, and purchase needed equipment. *Mark Berg made a motion to approve the 2012-13 Trustees Financial Summary as presented by the District Clerk; Charlene Severson seconded the motion. All voted in favor of the motion.*

Mark Berg made a motion to approve all the following policies as presented, choosing Option #3 in Policy 3311--Policy 3300 Suspension and Expulsion, Policy 3311 Firearms and Weapons, Policy 3415 Management of Sports Related Concussions, Policy 3416 Administering Medicines to Students, Policy 5232 Abused and Neglected Child Reporting, Policy 8301 District Safety; Charlene Severson seconded the motion. Brent stated that there are no changes on anything since the last meeting. The trustees discussed again each policy and the changes these policies offer regarding suspensions, concussions, epinephrine use, district safety drills, and reporting to DPHHS. All trustees voted in favor of the motion.

Mark Berg made a motion to approve the 2013-14 Extra-Curricular contracts as presented; Charlene Severson seconded the motion. Brent noted that there is still one open position—5/6th grade boys' basketball. All voted in favor of the motion.

Charlene Severson made a motion to accept 60 out of district students for 2013-14; Mark Berg seconded the motion. Brent stated that we are not accepting any additional out of district students in 3rd and 4th grades. All voted in favor of the motion.

FLASHING LIGHTS UPDATE

2012-13 TRUSTEES FINANCIAL SUMMARY

BOARD POLICY REVISIONS & ADDITIONS

EXTRA-CURRICULAR CONTRACTS

OUT OF DISTRICT STUDENTS

Charlene Severson made a motion to commit to the Yellowstone-West/Carbon County Special Services Cooperative for another year; Mark Berg seconded the motion. All voted in favor of the motion.

COMMITMENT TO THE COOPERATIVE

FINAL BUDGET HEARING

There was no one present to be heard on the Final Budget for 2013-14.

FINAL BUDGET HEARING

Mark Berg made a motion to approve the 2013-14 Final Budget as presented by the District Clerk; Charlene Severson seconded the motion. Suzie reviewed the budget, comparing it to the previous year. The smaller number of mills levied this year is primarily due to the loss of the General Fund voted levy election and the increase in mill value for 2013. All voted in favor of the motion.

2013-14 FINAL BUDGET

PUBLIC COMMENT

There was no public comment.

Charlene Severson left the meeting at 7:35 p.m.

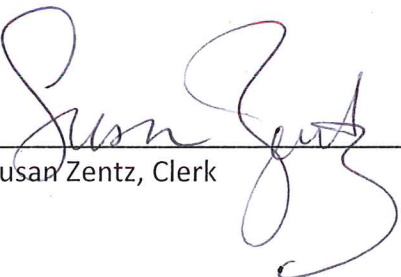
The trustees agreed to change the regular September meeting date from September 16th to September 23rd.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING


- Enrollment Report
- Superintendent Goals
- Lights update
- Audit Contract
- Building & Grounds report

There being no further business, Rhonda Hogstad made a motion to adjourn at 7:45 p.m.

Respectfully submitted,



Susan Zentz, Clerk



Rhonda Hogstad, Chair