

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF SD #4

The trustees met in regular session Monday, March 17, 2014 at 6:30 p.m. in the library. Those present throughout the meeting were Chair Rhonda Hogstad, trustees Mark Berg, Billie Bergstrom, Charlene Severson, Manny Zuniga, Superintendent Brent Lipp, and Business Manager Suzie Zentz. There were three visitors (list attached).

The chair called the meeting to order.

There were no adjustments to the agenda.

AGENDA ADJ

Manny Zuniga made a motion to approve the consent agenda as presented; Charlene Severson seconded the motion. All voted in favor of the motion. Mark asked about "Purchase Power." Mrs. Zentz explained that it is postage for our meter.

CONSENT AGENDA

There was no correspondence.

CORRESPONDENCE

ADMINISTRATIVE REPORT

ADMN REPORT

Mr. Lipp reviewed his administrative report with the trustees.

- Brent thanked Jennifer Tolton for her hard work on the Science Fair. The students did a wonderful job and we are grateful for all the volunteers who helped make it a success.
- Thanks to Kalli Murphy for an excellent Music Festival. We received lots of great compliments from the adjudicators.
- Our MBI team is working on a school-wide behavior plan. At the summer institute in June, they hope to receive silver recognition as a school!
- Jim Staab has completed the common core assessments for grades K-4. We are also moving all the curriculum work into Rubicon Atlas (data mapping software). This should make things easier and more effective.
- The Wellness Committee is on track. Mrs. Hess-Bissell is getting things approved through the State in terms of menus, etc. We may need to make some minor policy changes in order to get the grant—next month.
- Our Technology Committee has met twice to update the Five Year Technology plan. They have focused on the hardware needs of the primary grades and a curriculum for Technology K-8. The plan will be presented to the board for approval.
- We will start on the SBAC testing in two weeks. Thanks to Kim Dugan for all the work she has done to administer and prepare for the testing. A letter was send out today regarding testing.
- Our Mathcounts Team competed at state and did well. Brent noted how difficult the competition was and how proud he was of the job Mrs. Buyske and Mrs. Morgan have done with our students.
- Our Spelling Bee winner is also competing at the State meet.

COMMITTEE REPORTS

The Finance Committee (Mark Berg, Rhonda Hogstad) met with Brent and Suzie on March 10, 2014 to review Preliminary Budget information for 2014-15. After reviewing the information, the committee recommended that the Trustees ask for a voted levy of \$53,982.47 on May 6, 2014. They cited continued growth of the district and the need for additional staffing and other budgetary concerns as the rationale for the levy. There was discussion about putting an information piece out to the voters as well as informing folks door to door. They are concerned that we need to grow the budget to provided necessary budget authority to meet our needs. They reviewed the levy values and the financial effect on taxpayers.

FINANCE

The Community Relations Committee (Charlene Severson, Billie Bergstrom) met with Brent and Suzie on March 13, 2014 to provide an update on the upcoming Community Dinner. They reported that community donations are coming in to cover the cost. Postcard invitations to the community are going out this week. Volunteers have signed up and we have student volunteers ready to do building tours. Trustees will be available to talk to visitors. The committee will meet again on March 20th at 11:30 a.m.

COMMUNITY RELATIONS

The Building/Grounds Committee (Manny Zuniga, Mark Berg) met with Suzie, Brent, and Earl Ross on Friday, March 14, 2014. The group reviewed our current maintenance needs and prioritized our quotations to determine what projects would be addressed first this summer. The committee felt that the Priority #1 project would be retrofitting lighting throughout the building. The committee recommends that the Trustees approve the Priority #1 lighting work as presented.

BUILDING/GROUNDS

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Manny Zuniga made a motion to approve a mid-day, special education bus route to transport a preschool child from home to Canyon Creek School for special education services three times per week; Mark Berg seconded the motion. Brent added that we must transport the child in order for them to get appropriate services in a timely manner only through the end of the year. All voted in favor of the motion.

SPECIAL EDUCATION BUS ROUTE

Charlene Severson made a motion to approve the Election Resolution for a voted levy in the amount of \$53,982.47 (approximately 17.22 mills) and a trustee election as stated; Mark Berg seconded the motion. All voted in favor of the motion.

ELECTION RESOLUTION

Mark Berg made a motion to accept the Building/Grounds Committee recommendation to approve the Priority #1 Lighting Retrofit Proposal (Phases 1, 2, & 3) as presented for the sum of \$35,388.00 to be completed in the

LIGHTING RETROFIT PROPOSAL

summer of 2014; Billie Bergstrom seconded the motion. All voted in favor of the motion.

Rhonda Hogstad distributed evaluation forms to the trustees and asked that they be returned to her by April 7th.

**BUSINESS MGR
EVALUATION FORMS**

PUBLIC COMMENT

There was no public comment.

AGENDA ITEMS FOR THE NEXT REGULAR MEETING

Calendar

Business Manager evaluation

Staff appreciation

Community Relations report

Levy planning

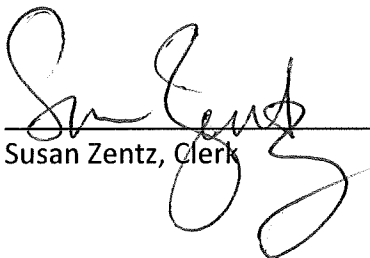
Lighting update—scheduling

Duck Creek lighting update

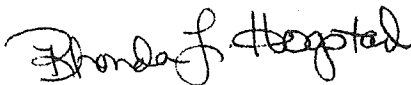
The trustees decided to have a Special Board Work Session for levy election planning on April 7, 2014 at 6:30 p.m.

There being no further business, Manny Zuniga made a motion to adjourn at 7:33 p.m.

Respectfully submitted,



Susan Zentz, Clerk



Rhonda Hogstad, Chair