

Canyon Creek School District #4
Yellowstone County, Billings, MT
6:30 p.m. – Library
Special Meeting

Call To Order

August 18, 2021

Chair Amy Sironi called the Special Meeting of the Board of Trustees to order at 6:30 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Amy Sironi, Chair, Amy Gibbons, Vice-Chair, Kelly Hickey, Trustee. Brent Lipp, Superintendent and Seara Stovall, Business Manager/District Clerk were also present.

Additional guests present: Christina Stormer, Teacher & CCEA President, James Wiesner

Public Comment

None submitted.

Old Business

- A. Open Board Trustee Positions recruitment status update was given. There are currently two unexpired, one-year terms vacant with one application received to date.
- Interview and possible appointment of one trustee: James Wiesner. Superintendent Lipp introduced James Wiesner. James shared his background and interest in joining the board. The trustees introduced themselves and proceeded with interview questions for James. James shared that he is a physician's assistant. He will have a couple of kids starting in the district this year. He is originally from Billings and returned back after being out of state for a couple of years. He completed his education at both MSU-Billings and Rocky. He is interested in being involved and contributing to the cause. He feels that he has a basic understanding of the requirements.
Amy Gibbons made a motion to interview and consider appointment of James Wiesner as Trustee. Kelly Hickey seconded the motion. The motion passed unanimously to approve appointment of James Wiesner as Trustee to Canyon Creek School District #4.

New Business

- A. Ratify Contract with Canyon Creek Education Association (CCEA) – Superintendent Lipp recommended to the Trustees the review and consideration of the acceptance and ratification of the contract agreement between the Board of Trustees and the CCEA for FY2021-22, FY2022-23 and FY2023-24. The drafted contract changes were reviewed in detail.
Amy Gibbons made a motion to accept and ratify the contract for FY2021-22, FY2022-23 and FY2023-24 with the Canyon Creek Education Association as presented. Kelly Hickey seconded the motion. The motion passed unanimously.

- B. Approve FY22 Health Insurance Contract – Superintendent Lipp recommended to the Trustees the review and acceptance of the proposal for Blue Cross Blue Shield as the District insurance carrier. It was noted that the rates may change slightly after open enrollment is completed on Thursday, August 19th. After working with PayneWest and their completion of a market analysis of offerings for the District, this was the best option for better plan coverage at lower premiums. *Amy Gibbons made a motion to approve the FY22 insurance provider and contract with Blue Cross Blue Shield as presented. Kelly Hickey seconded the motion. The motion passed unanimously.*

- C. Policy 1900 Series Review/Revision – Superintendent Lipp recommended to the trustees to amend and adopt the proposed changes to the Policy 1900 Series as presented. There was discussion on the revisions recommended. He noted that this policy series is ever evolving and will most likely be amended multiple times in the future. *Amy Gibbons made a motion to amend and adopt the Policy 1900 Series as presented. Kelly Hickey seconded the motion. The motion passed unanimously.*

- D. New Hire - Meghan Costle – Certified Teacher – Discussion was held. Superintendent Lipp recommended the hiring of Meghan Costle for a 1.0 FTE health and physical education teaching position. Meghan will be placed at the BA, Step 4 level on the salary matrix, contingent on background check results, official transcripts and Montana teaching licensure. *Amy Gibbons made a motion to hire Meghan Costle as a 1.0 FTE teacher for the 2021-2022 school year at a BA, Step 4. Kelly Hickey seconded the motion. The motion passed unanimously.*

- E. Trustees’ Financial Summary 2020-2021 - Ms. Stovall presented data and fielded inquiries from the Trustees. She reported that the district had finished the year in good fiscal shape. Fund expenditures were supported by the various COVID-19 emergency funds. *Amy Gibbons made a motion to approve the FY2020-21 Trustees’ Financial Summary as presented. Kelly Hickey seconded the motion. The motion passed unanimously.*

Final Budget Hearing

- A. FY22 Transportation Fund Cost Allocation Plan – Ms. Stovall presented data on the Transportation Fund Cost Allocation Plan, including the legal requirement as a prerequisite to adopting the final budget. Discussion was held. *Amy Gibbons made a motion to approve the FY22 Transportation Fund Cost Allocation Plan as presented. Kelly Hickey seconded the motion. The motion passed unanimously.*

- B. FY2021-22 Final Budget - Ms. Stovall reviewed the budget, comparing it to the previous year. The FY22 budget proposal is down 6.28 mills in comparison to the FY21 adopted budget. The district taxable value increased from 4,760,010 in FY21 to 5,216,991 in FY22; this reflects an increase of 456,981. Another factor in the decrease of mills is within the Debt Service Fund. There is one final year’s payment on the bond and it will be paid in full, resulting in no Debt

Service Fund for FY23. The Debt Service Schedule was shared with the trustees.

Two funds that show an increase in mills are the Transportation Fund and the Tuition Fund. The increase to the Transportation Fund is minimal and is directly reflecting the cost allocation plan amount discussed in the previous agenda item. The increase to the Tuition Fund is reflective of the tuition due to Yellowstone Academy for two students and tuition due to expend against the CBEE Cooperative Kindergarten Readiness program.

Amy Gibbons made a motion to adopt the FY2021 – 22 Final Budget as presented. Kelly Hickey seconded the motion. The motion passed unanimously.

Agenda Items for the Next Regular Meeting – September 9th

- A. MTSBA Policy Services Meeting Scheduled
- B. Extra-Curricular Coaching/Activities Contracts
 - 5/6 Girls Basketball
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 - Mathcounts
 - Student Council
- C. Out-of-District Attendance Agreements
- D. Superintendent Presents Goals for FY22 to the BOT

Adjournment

The next Regular Meeting will be held Thursday, September 9, 2021 at 6:30 p.m. in the Canyon Creek School District Library.

Amy Gibbons moved to adjourn the meeting at 7:57 p.m. Kelly Hickey seconded the motion. The motion passed unanimously.

Amy Sironi, Chair

Seara Stovall, Business Manager/Clerk