

Canyon Creek School District #4
Yellowstone County, Billings, MT
6:00 p.m. – Special Meeting via Zoom

Call To Order

May 24, 2021

Vice-Chair Amy Gibbons called the Special Meeting of the Board of Trustees to order at 6:00 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Amy Gibbons, Vice-Chair, Amanda Agyeman-Budu, Trustee, Kelly Hickey, Trustee. Amy Sironi, Chair was absent at the start of the meeting. Brent Lipp, Superintendent and Seara Stovall, Business Manager/District Clerk were also present. Amy Sironi, Chair joined at 6:29 pm.

Additional guests present: No additional guests were present.

Public Comment

None submitted.

New Business

- A. New Hire –
 - a. Kaylee Trentman – Certified Teacher - Discussion was held. Superintendent Lipp noted that she has 2 years' experience as a 3rd Grade teacher. She will be moving to Montana in approximately a week. She has good experience in working with struggling readers. Her student scores from her district in Utah are some of the highest within the district. She has a very strong education, graduating with a 4.0 GPA.
Amanda Agyeman-Budu made a motion to hire Kaylee Trentman as a 1.0 FTE teacher for the 2021-2022 school year at a BA 3. Kelly Hickey seconded the motion. The motion passed unanimously.
- B. ESSER II Funding Expenditures
 - a. Contract for Replacement of Gym Boiler – Montana Boiler Services, Inc. – Discussion was held. Superintendent Lipp shared that we have worked previously with Montana Boiler Services, Inc. and have been happy with their services. All three bids were reviewed in detail. Amanda shared that she has completed some research on the companies providing bids. She questioned if all bids excluded the electrical cost, if any electrical work was needed? Only one of the bids specifies that electrical work was not included in the bid amount. Superintendent Lipp noted that if electrical work is required, a certified electrician is typically brought in to complete the work.
Amanda Agyeman-Budu made a motion to accept the bid from Montana Boiler Services, Inc. to replace the gym boiler as presented. Kelly Hickey seconded the motion. The motion passed unanimously.
 - b. Contract for Replacement of Primary Wing Furnaces – Comfort Heating & Air Conditioning, LLC – Discussion was held. All three bids were discussed in detail. Amanda had multiple

inquiries about the variances in BTU's, the brand of furnaces included in the bids and the variance in quotes. Superintendent Lipp shared that some bids contained higher BTU recommendations than others. The BTU's are configured off of the square footage of the room to be heated. In addition, he shared that the replacement of damper motors may not be necessary and is reflective of a higher bid amount. The existing furnaces have been in place for several years and are no longer efficient. Amanda shared that Carrier would be the preferred brand, then Lennox and lastly Rheem. The final discussion was to gather additional specifics on the received bids (BTU's) and Amanda will provide contact information for a vendor who can provide a bid for a Carrier model.

Amanda Agyeman-Budu made a motion to table the agenda item of replacement of primary wing furnaces as presented. Additional bid information will be gathered and brought back to the June Regular meeting. Kelly Hickey seconded the motion. The motion passed unanimously.

- c. Contract for Repair/Replacement of Doors – Dale & Jax Door & Glass, Inc. – Discussion was held. The hinge and frames have rotted out from years of weather exposure. They will require complete replacement. The lobby doors adjacent to the gym also need repair/replacement of hinges. It was discovered that the hinges were installed incorrectly and need replaced as well as weather stripping.

Amanda Agyeman-Budu made a motion to accept the bid from Dale & Jax Door & Glass, Inc. to replace the gym auxiliary doors as presented. Amy Sironi seconded the motion. The motion passed unanimously.

- C. Contract for Replacement of Shop Roof – Moonlight Construction – Discussion was held. All three bids were discussed in detail. The main differences between the bids are the addition of box vents and the addition of metal fascia.

Amy Sironi made a motion to accept the bid from Moonlight Construction to replace the shop roof as presented, contingent on year-end funding. Amanda Agyeman-Budu seconded the motion. The motion passed unanimously.

Adjournment

The next Regular Meeting will be held Thursday, June 10, 2021 at 6:30 p.m. in the Canyon Creek School District Library.

Amy Sironi moved to adjourn the meeting at 7:15 p.m. Amanda Agyeman-Budu seconded the motion. The motion passed unanimously.

Amy Sironi, Chair

Seara Stovall, Business Manager/Clerk