

**Canyon Creek School District #4**  
**Yellowstone County, Billings, MT**  
**6:30 p.m. - Special Meeting – COVID-19 via Zoom**

**Call To Order**

**April 27, 2020**

Vice-chair Amy Sironi called the Special Meeting, held via Zoom, of the Board of Trustees to order at 6:36 p.m. by leading those present in the Pledge of Allegiance. The following trustees and officers were present: Amy Sironi, Vice-Chair, Amanda Agyeman-Budu, Trustee, Amy Gibbons, Trustee and Jason Ascheman, Trustee. Brent Lipp, Superintendent and Seara Stovall, Business Manager/District Clerk were also present. Joel Junso, Chairman was absent.

Additional guests present via Zoom: Haley Morales, Dean of Students

**Public Comment**

None submitted.

**New Business**

- A. Local Declaration of Unforeseen Emergency– Discussion was held. Everything that was added to this agenda was a result of the COVID-19 forced school closures resulting in the option to re-open in-building instruction and requirements with the option of continuing online instruction, mandated by the Montana Governor, to insure continuation of receiving all state funding, including transportation funding.

A motion was made by Vice-chair Sironi that the Board of Trustees of Canyon Creek School District #4 declare an unforeseen emergency within the meaning of that term as set forth in Title 20, Chapter 9, Part 8, to become immediately effective and to continue through June 30, 2020. This motion is based on COVID-19 risks; in recognition that the Governor's waiver of student instruction time will expire on May 7; and in recognition that the Governor's April 22, 2020 Directive implicating Executive Orders 2-2020 and 3-2020 specify that elected school boards and their districts that adopt their own declaration of emergency will continue to receive all state funding, including transportation funding.

*Amanda moved to approve the motion as presented. Amy G. seconded the motion. The motion passed unanimously.*

- B. 1900 Policy Series – COVID-19 Emergency Measures – Discussion was held.  
1903 – School District Meetings, Gatherings, Events and Visitors  
1905 – Student, Staff and Community Health and Safety

- 1906P – Student Instruction Resources and Best Practices
- 1907 – School District Declaration of Emergency
- 1909 – Human Resources and Personnel
- 1910 – Personnel Use of Leave
  - 1910F1 – Emergency Paid Sick Leave
  - 1910F2 – Emergency FMLA
- 1911 – School District Budget Adoption, Amendment and Audit
- 1912 – School District Elections Rescheduled Due to Emergency

*Amy G. moved to approve the motion to adopt as presented the 1900 Policy Series, including Policy 1903, Policy 1905, Policy 1906P, Policy 1907, Policy 1909, Policy 1910 including 1910F1 & 1910F2, Policy 1911 and Policy 1912. Jason seconded the motion. The motion passed unanimously.*

## **Adjournment**

The next Regular Meeting will be held Monday, May 18, 2020 at 6:30 p.m. in the Canyon Creek School District Library, unless lawful restrictions for public meetings are still in place. If the public is still under restrictions, the meeting will be held via Zoom at the same date and time.

*Amanda moved to adjourn the meeting at 6:46 p.m. Amy S. seconded the motion. The motion passed unanimously.*

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Joel Junso, Chairman

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Seara Stovall, Business Manager/Clerk